

# LOURDES PALMA SALAZAR

## NICKNAME: BHING

Unit 06, 8/F, Tower 6B Century Link, No.6 Ying Hong St. Tung Chung, Hong Kong  
• 852-9511-4180 • bhing.salazarP@gmail.com



### SUMMARY OF SKILLS:

Implement expertise and experience in Architectural & Interior Design for managing and preparing the mock-up, technical/detail design, tender and construction drawings. Site coordination and supervision. Teamwork, communication and multi-tasking. Adapt to new work environment, coachable. Self-discipline and responsibility are my principles.

### WORK EXPERIENCE IN DESIGN FIELD: YEARS OF EXPERIENCE; 34 YEARS.

#### RGBA DESIGN LTD.

December 2022 - Present

Room 50 2/F Yuk Chiu Building  
No. 50 Hollywood Road Central, Hong Kong, SAR

**Position:** Project Designer

#### Job Descriptions:

- Designer / coordinating project team/ Design Detailer in both CAD & Manual Drafting
- Assisted the design teams and ensured projects were finished on time.
- Prepare complete Interior package for Mock-up Room, guestrooms and Public Area drawings.
- Prepare/Design the Interior MEP Layouts with compliance, coordinated and approved by registered Engineers.

#### BILKEY LLINAS DESIGN LTD.

January 2001 - October 2022

Room 1305, Office Plus @Sheung Wan  
No. 93-103 Wing Lok Street, Sheung Wan, Hong Kong, SAR

**Position:** Senior Project Designer

#### Job Descriptions:

- Designer / Project coordinator / Design Detailer in both CAD & Manual Drafting
- Assisted with design leader for presentation plans and elevations.
- Prepare complete Interior package for Mock-up Room, Tender and Construction drawings.
- Check and develop shop/as-built drawings based on Engineer and contractor drawings and coordinating projects with teams.
- Attending site meetings, site supervisions and coordination with consultants.
- Improving communication with teams and ensured projects were finished on time.

**Projects Undertaken:** Hotels (Four Seasons-IFC-HK, Shangri-La-HK, Grand Hyatt, Hyatt Regency, Marriott and Sheraton-HK) Apartments, Residential Flats/Houses, Villas, Restaurants, Resorts, Condominiums and Commercial

#### RG ARCHITECTS

March 1996 - July 2000

420 North Bridge Road, 04-10/11/12  
North Bridge Centre, Singapore 188727

**Position:** Assistant Architectural Designer

#### Job Descriptions:

- Architectural and Interior Designer, Project coordinator, Detailer in both CAD & Manual Drafting. Site coordinator and supervisor.
- Assisted with senior designer in planning concept, executing, researched and presented data regarding updated zoning laws.
- Prepare and render schematic Architectural/Interior plans for presentation.
- Prepare complete Architectural drawings and paper works for Government submission, shop/as-built, tender and construction drawings and coordinating projects with teams.
- Checked and developed the complete Shop drawings and as-built drawings based on Engineer and contractors' drawings.
- Attending site meetings, site supervision and coordination with Consultants & Clients.
- Maintained communication and ensured on time completion of the projects.

**Projects Undertaken:** Hotels, Apartments, Residential Houses, Villas, Churches, Condominiums and Factory Warehouses-Industrial/Commercials

**AT KONSEPT**  
Makati City, Philippines

August 1995 – December 1995

**Position:** Project Architect

**Job descriptions:**

- Architectural and Interior Designer, Design Detailer, Designing Plumbing and Electrical Layouts with compliance and approved by registered Architect and Engineers.
- Project coordinator, Design Detailer in both CAD & Manual Drafting and coordinating with projects design leader and with teams.
- Prepare complete Architectural, Structural, Plumbing, Electrical, shop/as-built drawings, tender and construction drawings. Technical Specifications and Schematic details.
- Attending site meetings, site supervision and coordination with Consultants & Clients.

**Projects Undertaken:** Exclusive “Jollibee Restaurants” Asia outlets and Residential Houses

**MILAN-BERROYA ARCHITECTS**  
Pasig City, Philippines

May 1990 – February 1995

**Position:** Project Captain and Administration

**Job descriptions:**

- Architectural and Interior Designer, Designing Structural, Plumbing and Electrical Layouts with compliance and approved by registered Engineers.
- Prepare complete Architectural, Structural, Plumbing, Electrical, shop/as-built drawings, tender and construction drawings. Technical Specifications, Schematic drawings and cost estimation.
- Maintained communication and ensured on time completion of the projects.
- Attending site meetings, supervision and coordination with Consultants & Clients.
- Handling computation of salaries and other expenses.
- Screening visitors as their importance, urgency and degree of priority and/or referred to appropriate people.

**Projects Undertaken:** Exclusive “Jollibee Restaurants” Asia outlets, Residential Houses, Churches, Condominiums and Factory Warehouses-Industrial/Commercials and other Restaurants.

**DDY BUILDER-ARCHITECTS** (Personal Projects)  
San Francisco Del Monte, Quezon City, Philippines

March 1995 – February 1996

**Position:** Project Architect and Designer

**Job descriptions:**

- Architectural and Interior Designer, Designing Structural, Plumbing and Electrical Layouts with compliance and approved by registered Architect and Engineers.
- Assisted with design leader for presentation plans and elevations.
- Prepare complete Architectural, Structural, Plumbing, Electrical, shop/as-built, tender and construction drawings.
- Prepare Technical Specifications coordinated with clients and vendors, cost estimates and schematic details.
- Check and develop shop/as-built drawings based on Engineer and contractor drawings and coordinating projects with teams.
- Attending site meetings, site supervision and coordination with Consultants & Clients.

**Projects undertaken:** Residential Houses and Factory Warehouses-Industrial/Commercials

**EVELYN VALES GARCIA & PARTNERS** (Personal Projects)  
No. 39 GVTH Kaimito Sreet, Valle Verde 1, Pasig City, Philippines

January 1992 –December 1994

**Position:** Project Architect and Administration

**Job Descriptions:**

- Architectural and Interior Designer, Designing Structural, Plumbing and Electrical Layouts with compliance and approved by registered Architect and Engineers.
- Prepare complete Architectural, Structural, Plumbing, Electrical, shop/as-built drawings, tender and construction drawings, Technical Specifications, Schematic drawings and cost estimation.
- Attending site meetings, site supervision and coordination with Consultants & Clients.

- Check and develop shop/as-built drawings based on Engineer and contractor drawings and coordinating projects with teams.
- Handling computation of salaries and other expenses.
- Emphasizing through manpower with their duties/responsibilities and clarifying complete information regarding the projects and clerical memos.

**Projects Undertaken:** Hotel (Shangri-La Makati), Residential Houses, Chinese and Ambassador Restaurant

#### OTHER WORK EXPERIENCE (PART TIME & CONTRACTUAL)

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<b>Legardere Travel Retail at Maison Kayser</b> Hong Kong International Airport, Hong Kong SAR Position: Shop Assistant	November 2024 -Present (Part Time)
<b>Hong Kong International Theme Parks Limited – Disneyland</b> Hong Kong Disneyland Parks & Hotels, Lantau Island, Hong Kong Position: Merchandiser	April 2024 –Present (Part Time)
<b>Plaza Premium Group-Always</b> Hong Kong International Airport (HKG), Hong Kong, SAR Position: Agent Wheelchair	May 2023 – October2023 (Part Time)
<b>SALAD STOP</b> Two Exchange Square, Shop 311-12 Central, Hong Kong, SAR Position: Salad Bar Settings	November - December2022 (temporary part time)
<b>AVON / NATASHA / JOCKEY / CLUB MONACCO</b> EDSA-Crossing, Mandaluyong City, Philippines Position: Head Field Promoter, Sales & Merchandiser	March 1995 - October1995 (Part Time)
<b>PROCTER &amp; GAMBLE PHILIPPINES INC.</b> Pioneer Street, San Antonio Pasig City Position: Head Field Promoter, Sales & Merchandiser	June 1989 – April 1990 (Contractual)
<b>MANILA BAY HOSIERY MILLS INC.</b> Bacood Sta Mesa, Sampaloc Manila, Philippines Position: Quality Control Head Supervisor	June 1988 – March 1989 (Contractual)

#### EDUCATION, OTHER COURSES & WORKSHOPS

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February 2023 March 2023	<b>ERB TRAINING FOR ETHNIC MINORITIES CHRISTIAN ACTION</b> Training Services Foundation Certificate in Vocational Putonghua 1 For Non-Chinese Speakers (Part-time 30 Hour) No. 55 Clear Water Bay Road, Choi Wan (2) Estate, Kowloon, Hong Kong
June 2011	<b>HONG KONG INTERNATIONAL FILM ACADEMY</b> Photography Workshop Chai Wan, Hong Kong
July 2008	<b>WELKIN COMPUTER TRAINING</b> Autodesk Design Review Central, Hong Kong
August 1997	<b>TEMASEK POLYTECHNIC</b> AUTO-CADD Released 13 Tampines, Singapore
<b>College:</b> 1982-1987	<b>FAR EASTERN UNIVERSITY</b> Manila, Philippines Bachelor of Science in Architecture
<b>Secondary:</b> 1978-1982	<b>JOSE RIZAL COLLEGE</b> Mandaluyong City, Philippines

**PROFESSIONAL SKILLS:**

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Computer literate in Auto CAD 2014/2016, Manual drafting in Architectural, Interior Design and Detailing.  
Windows Applications-Word and Excel. Improve to learn other new software design and windows application.

**LANGUAGES WRITTEN/SPOKEN:**

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Fluent in English & Tagalog and Simple Little Standard Cantonese speaking.

**ACTIVITIES AND INTERESTS**

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Photography, Sketching, Painting, T-shirt design/printing, Online Selling, Kids Birthday Events, Collecting  
Stamps and Lego toys, Hiking-easy, Running, Bowling, Badminton.

**REFERENCES**

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Available upon request

b.p.s 25012025